INSTRUCTIONS FOR AUTHORS

Latvijas Entomologs publishes items on all aspects of entomology, arachnology and other terrestrial arthropods.

Papers are published in English only. Manuscripts should be submitted to the editorial board (adalia@lanet.lv) electronically in MS Word for texts and MS Excel for charts (it is recommended to submit also data table). Any other figures should be submitted as jpg or tif files.

Title followed by Author's name(s), institution, complete address, e-mail.

The recommended order of sections is: Abstract, Key words, Introduction, Methods, Results, Discussion, Acknowledgements and References.

Abstract: summarises the content of paper, no more than 200 words.

Key words: one line, separated by comma.

Introduction. Describe the scientific problem, main previous results, unsolved issues, define aim. Do not present original results.

Methods. Describe in details the methods used in the research, the amount of collected material. Optionally, add the map with collection sites, statistical methods used, taxonomy used, deposition site of collection, etc. Avoid numerous abbreviations. Abbreviate North as N, South as S, district as Dist., any protected nature territory (nature reserve, biosphere reserve, nature park or so) as PNT, individuals as ind., dates present as dd.mm.yyyy. Do not use unusual symbols. Localities describe by toponyms, geographical coordinates are recommended to add.

Results. Describe the results either faunistic (check-lists) or ecological. Do not discuss the results. Describe faunistic records following scheme (optionally): complete species name; in new paragraph references, in new paragraph material – sampling site, geographical co-ordinates, date, method, habitat data, collected individuals, collector's name (leg. N.Surname). In new paragraph – remarks. Use genus abbreviations properly.

Discussion. Analyse original data, compare with known data, make conclusions.

Acknowledgements. Thank all key persons facilitating the preparation of the article. Indicate the source of financing, if applicable.

References

A) Within the text: (Gerlach 1978), (Denno, Perfect 1994), (Denno et al. 1994), (International ... 1999), (Anonymous 2008), (Petz 2004, Schulz 2005), Gorb (1991), (G.N.Johnson pers. comm.). All publications referred in the text must be cited full in the list of references.

B) Under references: authors in alphabetical sequence, papers of individual authors arranged

chronologically. Cite all authors and full title. Abbreviate periodicals as in Web of Science or write the journal's name full. Titles of papers published in languages other than English, German, French and Spanish should be followed by English translation (not transliteration!) within [], if not translated in original publication, with an appropriate note at the end (e.g. in Latvian, English abstract). Do not cite papers in preparation, do not number references.

Examples of references:

Denno R.F., Perfect T.J. (eds.) 1994. *Planthoppers: Their Ecology and Management*. Chapman & Hall Print. House, New York: 799 pp.

Fauna Europaea 2009. http://www.faunaeur.org, accessed June 14, 2009.

Gerlach S.A. 1978. Nematomorpha. – In: Illies J. (ed.). *Limnofauna Europaea*. 2nd ed. Gustav Fischer Verl., Stuttgart: 50-53.

Gorb S. 1991. The Dragonflies of Golosejevskije Lakes (Kiev). – *Latvijas Entomologs* **34**: 96-102 (in Russian, English abstract).

International Code of Zoological Nomenclature 1999. 4th ed. Int. Trust Zool. Nomencl., London: 126 pp.

Spuris Z. 1971. [Notes on Distribution of Dragonflies in the South Lithuania]. – *Latvijas Entomologs* 13: 27-34 (in Russian).

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Figures and their legends should form a separate fully self-explanatory unit. All illustrations should be numbered consequently as Figures. Parts within composite figures should be identified with letters or numbers. Plan your figures for page size (A4), but reserve space for legend. Morphological figures must include a scale bar. Refer to figures in the text as (Figure 1).

Tables including headings and explanations should be on separate sheets. Tables should be selfexplanatory. Avoid complicate tables. Plan your table for page width (A4). Refer to tables in the text as (Table 1).

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